Step-by-Step Instructions

FinCEN Identifier (ID)

What is the FinCEN Identifier (ID) Application?

Individuals may request a unique identifying number issued by FinCEN (FinCEN Identifier, or FinCEN ID) through the FinCEN ID Application.

Reporting companies may report the FinCEN ID of an individual on a Beneficial Ownership Information Report (BOIR) rather than that individual's otherwise required personal information.
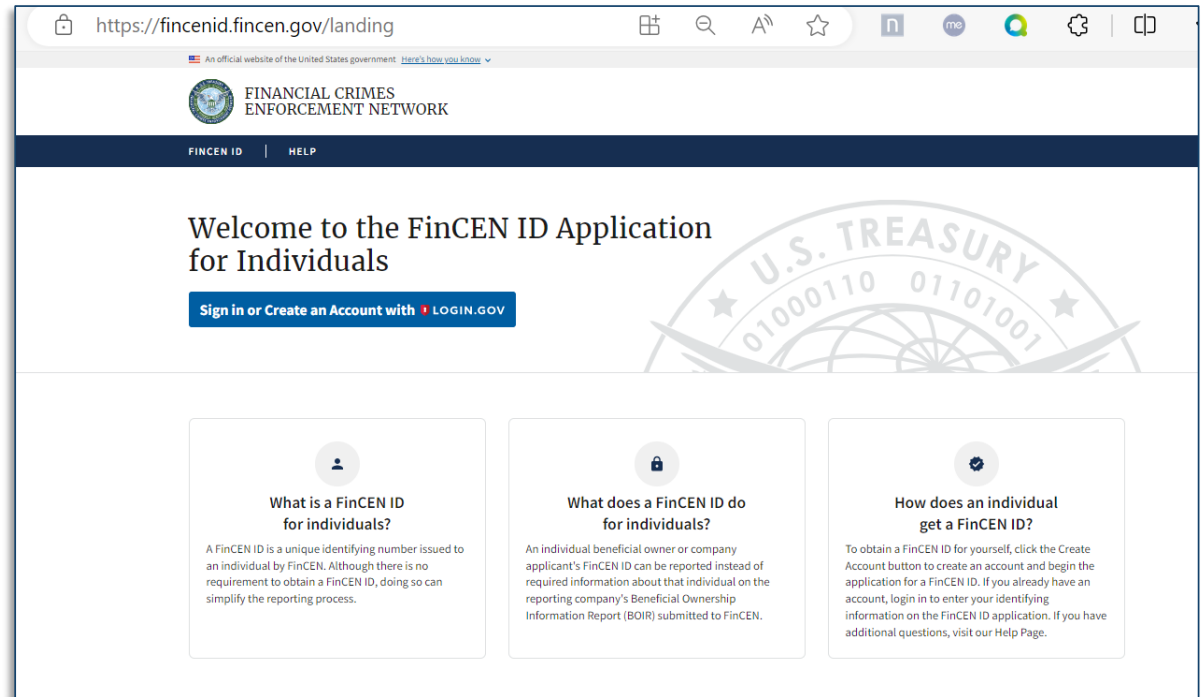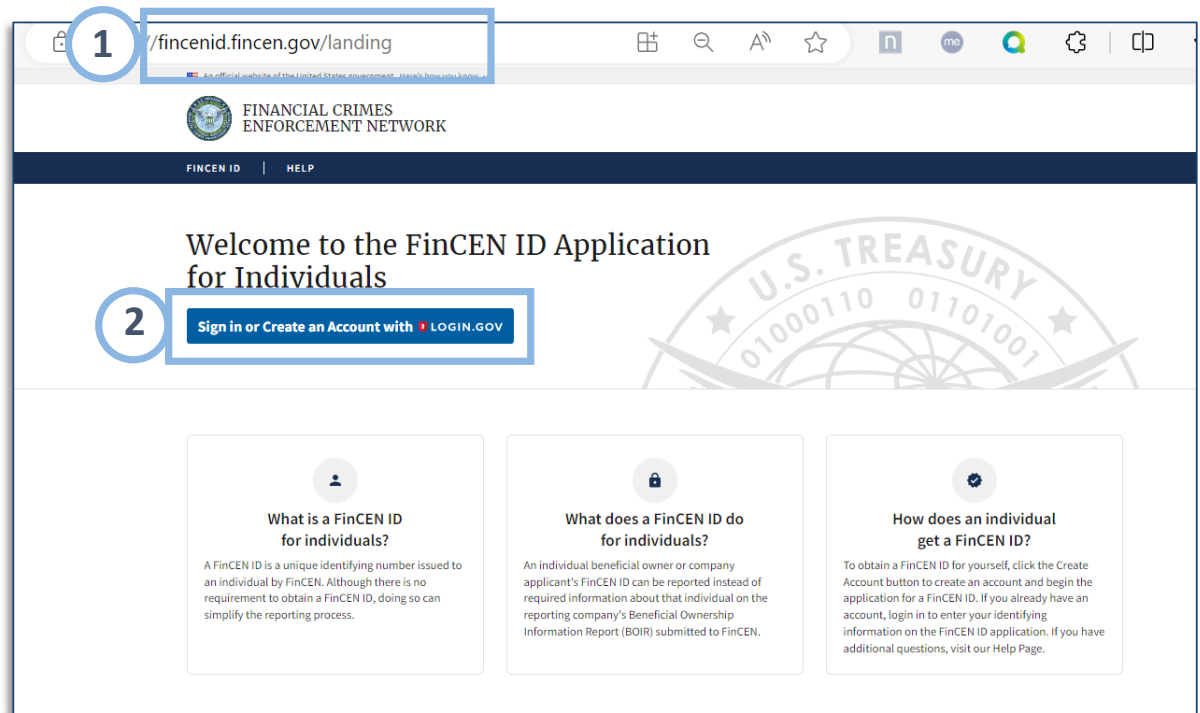

Individuals may receive only one FinCEN ID.

Individuals are not required to obtain a FinCEN ID.

BOI Beneficial Ownership Information

Below are the steps a user will take to create a FinCEN ID

1. Go to https://fincenid.fincen.gov

2. Click the **Sign in or Create Account** button

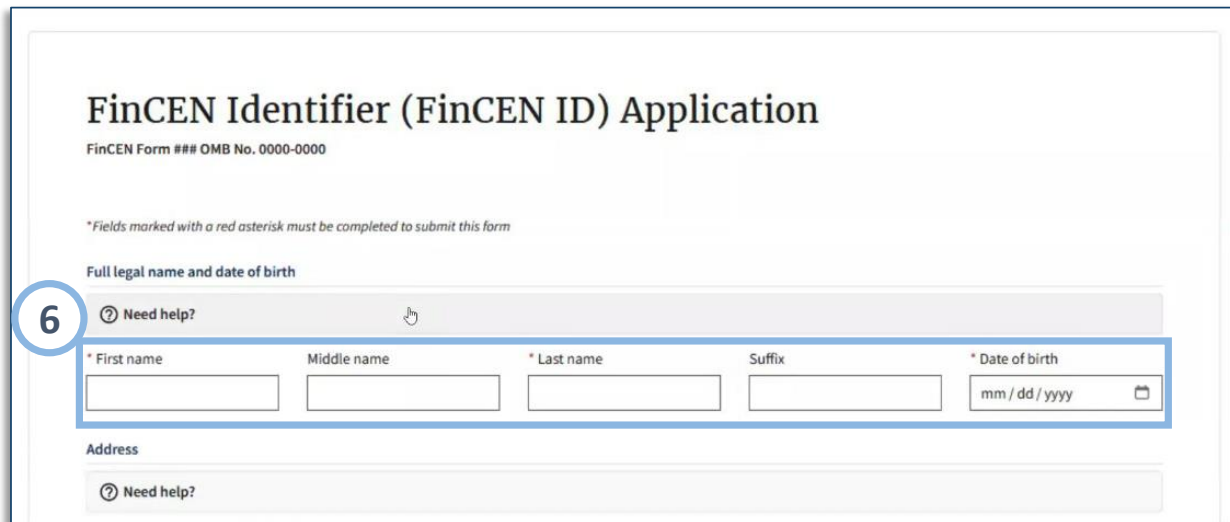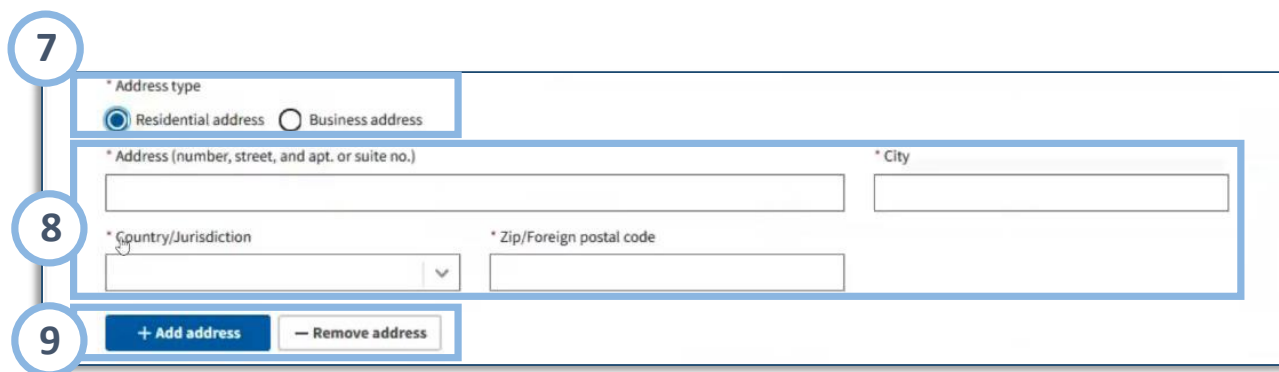3. Click the **LOGIN.GOV** button

BOI
Beneficial Ownership
Information

4. Enter your Login.gov credentials. To create a login.gov account, select the 'Create an account' button.

5. Click the **Sign in** button

LOGIN.GOV

Sign in | Create an account

Sign in for existing users

4 Email address

Password

☐ Show password

5 Sign in

Sign in with your government employee ID

Forgot your password?

Security Practices and Privacy Act Statement ⧉

Privacy Act Statement ⧉

Beneficial Ownership Information

Complete the required fields on the FinCEN ID Application page.

6. Enter your information in the **First Name**, **Middle Name** (if applicable) **Last Name**, **Suffix** (if applicable) and **Date of Birth** fields.

7. Select **Address Type: Residential address** or **Business Address** (If you are a company applicant because you form or register entities in the course of your business, report the street address of such business. Otherwise, report your residential address.)

8. Enter address related to the selected address type.

9. Click the **+Add address** button to add additional addresses or the **–Remove address** button to remove previously added addresses.
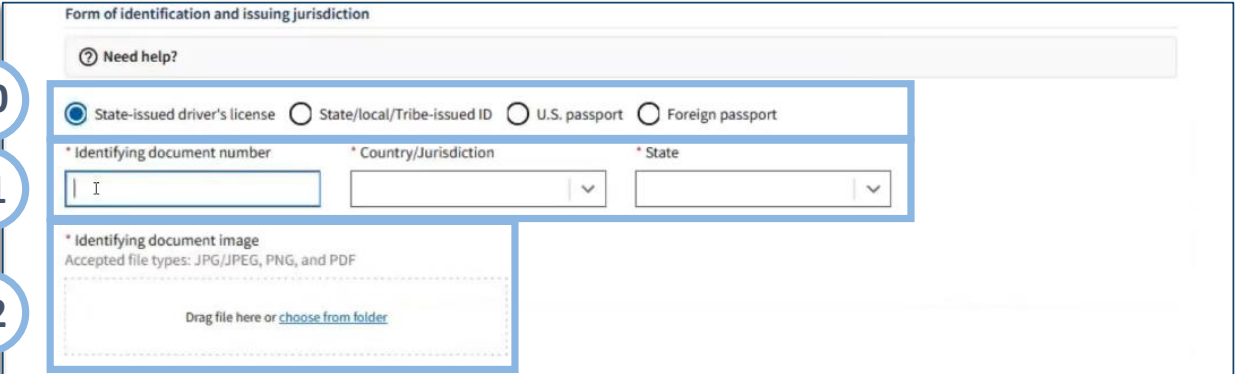
FinCEN Identifier (FinCEN ID) Application

FinCEN Form ### OMB No. 0000-0000

Fields marked with a red asterisk must be completed to submit this form

Full legal name and date of birth

ⓘ Need help?

* First name	Middle name	* Last name	Suffix	* Date of birth
				mm / dd / yyyy

Address

ⓘ Need help?

7

* Address type

◉ Residential address ○ Business address

8

* Address (number, street, and apt. or suite no.)

* City

* Country/Jurisdiction

* Zip/Foreign postal code

9

+ Add address   **— Remove address**

BOI
Beneficial Ownership Information

10. Select the identifying document type: State-issued driver's license, State/local/Tribe issued ID, U.S. Password, or foreign passport

NOTE: A foreign passport is only acceptable if an individual does not have one of the other identifying documents

11. Complete required identifying document information

12. Locate and select the image of your identifying document

13. Review required certification and select I agree.

14. Click the **Submit** button

- The image must be a complete, clear, and readable image of the page or side of the identifying document containing the unique identifying number, and other identifying data. One file must be attached. Supported formats are JPG/JPEG, PNG, and PDF
- Maximum file size: 4MB
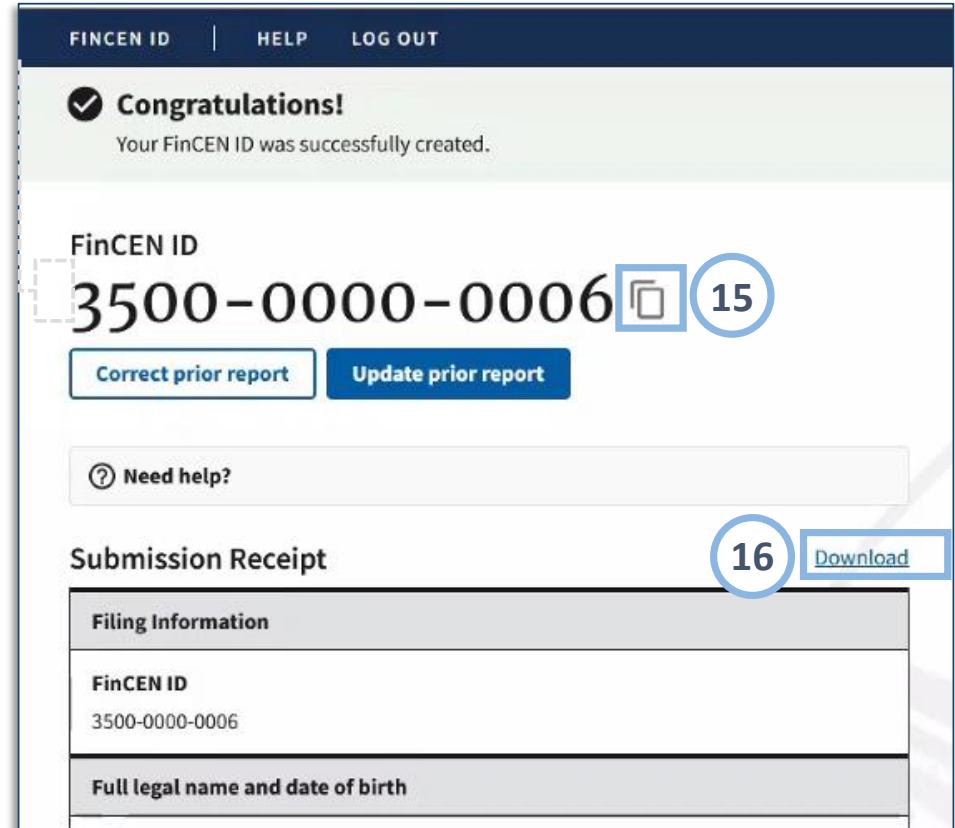
15. You will receive a submission receipt and the unique FinCEN ID. Take note of the FinCEN ID. Click the copy button if you wish to **copy** the FinCEN ID and paste into another document.

16. Click the **Download** link to save the PDF submission receipt.

FINCEN ID | HELP | LOG OUT

✓ **Congratulations!**
Your FinCEN ID was successfully created.

FinCEN ID
3500-0000-0006 ⧉   15

Correct prior report   **Update prior report**

⑦ **Need help?**

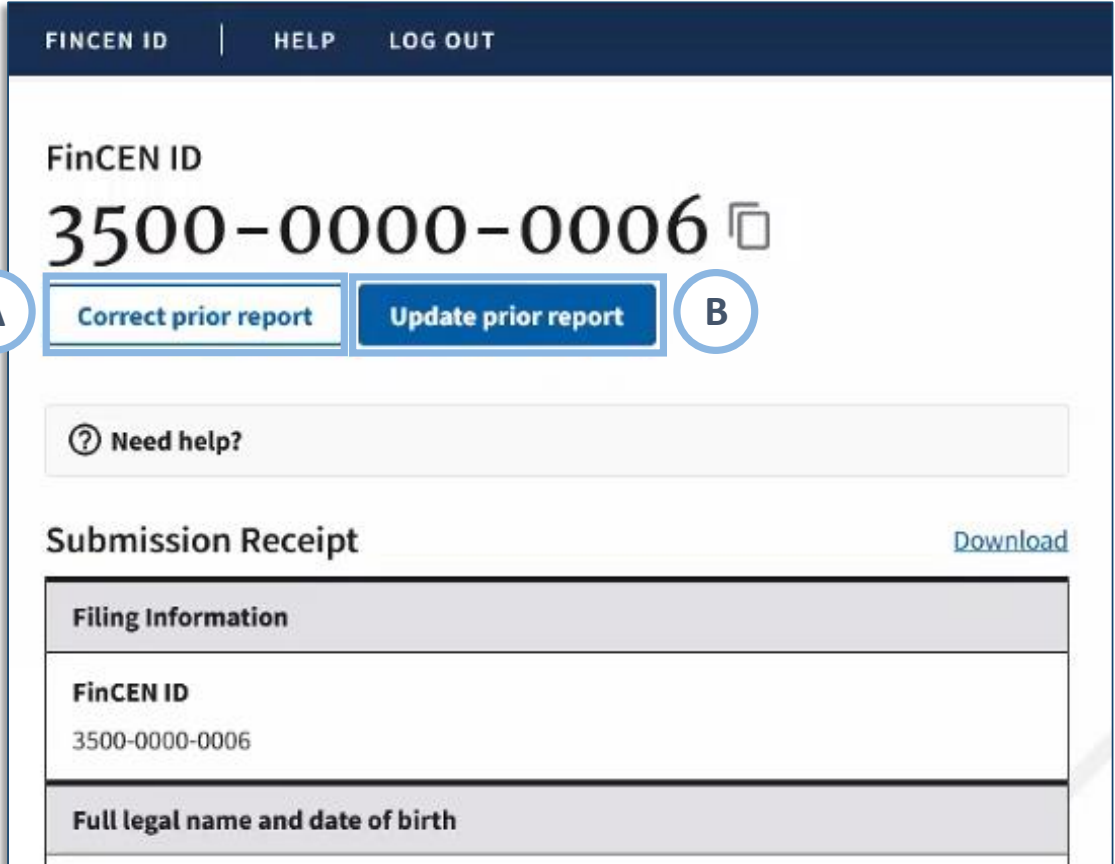**Submission Receipt**   16 Download

Filing Information

FinCEN ID
3500-0000-0006

Full legal name and date of birth

Correct / Update FinCEN ID Application

To correct or update information associated with a FinCEN ID, login in to the FinCEN ID application.

A. To correct information, click the **Correct prior report** button.

B. To update information, click the **Update prior report** button.

Enter the corrected or updated information as needed using the steps described above. Leave unchanged or correct information as is. Once finished, submit the changed FinCEN ID application as described above. A new download will be available that shows the changed information, but the FinCEN ID will not change.